

[eBooks] Administrative Theories And Management Thought By R K Sapru

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Administrative Theories And Management Thought 2Nd Ed.-R. K. Sapru 2008
ADMINISTRATIVE THEORIES AND MANAGEMENT THOUGHT-R. K. SAPRU 2013-03-11 The Third Edition of this well-received text encompasses the manifold administrative theories and management thought propounded and enunciated by administrative and management thinkers over the past several decades. The text incorporates major additions and revisions to make it more up-to-date, comprehensive and reader-friendly. What's New To This Edition: Addition of five new chapters to enlarge the scope of the book. A revised chapter on Public Choice Theory. The text not only gives a complete and up-to-date analysis of administrative theories, but also introduces the reader to new concepts, approaches and techniques in public administration. Undergraduate and postgraduate students of public administration, and postgraduate students of political science and management should find this fully revised text to be of immense value.
Administrative Theories and Management Thought-R. K. Sapru 2006-06
Administrative Theories and Management Thought-R.K. Sapru 2006-06-01
Administrative Theories-Rakesh Hooja 2007 Dealing with issues and concerns of administrative theory, this anthology analyses the various approaches and models in the context of their relevance and impact.
Henri Fayol-John C. Wood 2002
Principles of Management-David S. Bright Principles of Management is designed to meet the scope and sequence requirements of the introductory course on management. This is a traditional approach to management using the leading, planning, organizing, and controlling approach. Management is a broad business discipline, and the Principles of Management course covers many management areas such as human resource management and strategic management, as well behavioral areas such as motivation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored individual chapters.
ADMINISTRATIVE THEORY-PARDEEP SAHNI 2009-04-14 This book presents a detailed introduction to the fundamental concepts, principles and processes of the field of public administration. It provides comprehensive coverage of the major topics of this diverse field. Intended primarily for undergraduate and postgraduate students of public administration and political science as well as for civil services aspirants, this book will also be a handy reference for professionals in public service and social service. The book presents an overview of the field of public administration as well as its fundamental aspects, which include the theory of administration and the nature, typology and structure of organisations. It explains the major theoretical perspectives as well as two major specialised areas of the field—public policy and development administration. It also provides an extensive presentation of the prominent aspects of the public administration and management process—span of control, coordination, communication, authority and responsibility, centralisation and decentralisation, and accountability and control.
Developing Nonprofit and Human Service Leaders-Larry D. Watson 2013-10-21 Developing Nonprofit and Human Service Leaders comprehensively prepares students with the skills to successfully manage human service organizations. Authors Larry D. Watson and Richard Hoefer explore core managerial competencies tailored to the unique environment of these organizations, including administrative responsibilities, values and ethics, organizational theories, leadership, boards of directors, fundraising, supervision, research, cultural consideration, and more. This essential text offers hands-on practice for the skills that future administrators will need to make a substantial impact in their organizations and communities.
Organization Theory and Public Management-Jonathan Tompkins 2005 Written with present and future public managers in mind, ORGANIZATION THEORY AND PUBLIC MANAGEMENT arms students with the theoretical and conceptual knowledge necessary to be effective managers. The text examines each major school-of-thought by taking a chronological approach. This approach enables the reader to understand each major school in the context in which it emerged and gained prominence. Placing each school in historical context through the use of a chronological approach to the examination of theory allows for a deeper understanding of the material and encourages the reader to develop his or her own thoughts and ideas.
Administration and Management Theory and Techniques-Ina R. Barrett 2012-04-20 Dr. Barrett has integrated these variables well while writing a valuable text that offers strategies and examples to address managerial and administrative issues relevant to any setting. This is a timeless work, which will be valuable to students pursuing any aspect of management or administration, in any setting or environment, while challenging the student and/or manager to develop new thoughts and ideas about the management of formal organizations. Hermi H. Hewitt OD, PhD, RN, RM, FAAN
Administrative Thinkers-D. Ravindra Prasad 1991
General and Industrial Management-Henri Fayol 2016-10-13 "Management plays a very important part in the government of undertakings: of all undertakings, large or small, industrial, commercial, political, religious or any other. I intend to set forth my ideas here on the way in which that part should be played." Part I. Necessity and Possibility of Teaching Management Chapter I. Definition of Management Chapter II. Relative Importance of the Various Abilities Which Constitute the Value of Personnel of Concerns Chapter III. Need for and Possibility of Management Teaching Part II. Principles and Elements of Management Chapter IV. General Principles of Management Chapter V. Elements of Management
Revisiting Waldo's Administrative State-David H. Rosenbloom 2006-05-22 The prevailing notion that the best government is achieved through principles of management and business practices is hardly new—it echoes the early twentieth-century "gospel of efficiency" challenged by Dwight Waldo in 1948 in his pathbreaking book, The Administrative State. Asking, "Efficiency for what?", Waldo warned that public administrative efficiency must be backed by a framework of consciously held democratic values. Revisiting Waldo's Administrative State brings together a group of distinguished authors who critically explore public administration's big ideas and issues and question whether contemporary efforts to "reinvent government," promote privatization, and develop new public management approaches constitute a coherent political theory capable of meeting the complex challenges of governing in a democracy. Taking Waldo's book as a starting point, the authors revisit and update his key concepts and consider their applicability for today. The book follows Waldo's conceptual structure, first probing the material and ideological background of modern public administration, problems of political philosophy, and finally particular challenges inherent in contemporary administrative reform. It concludes with a look ahead to "wicked" policy problems—such as terrorism, global warming, and ecological threats—whose scope is so global and complex that they will defy any existing administrative structures and values. Calling for a return to conscious consideration of democratic accountability, fairness, justice, and transparency in government, the book's conclusion assesses the future direction of public administrative thought. This book can stand alone as a commentary on reconciling democratic values and governance today or as a companion when reading Waldo's classic volume.
Public Administration Theories-L. Dong 2016-04-30 The book examines key public administration theories from the perspective of instrumental and value rationalities. The theories are analyzed on core value, assumption about human nature, methodology, role of government, and disciplinary positioning. The author traces the historical trajectory of each of the two camps of theories.
The Principles of Scientific Management-Frederick Winslow Taylor 1913
The Public Administration Theory Primer-H. George Frederickson 2018-04-17 The Public Administration Theory Primer explores how the science and art of public administration is definable, describable, replicable, and cumulative. The authors survey a broad range of theories and analytical approaches—from public institutional theory to theories of governance—and consider which are the most promising, influential, and important for the field. This book paints a full picture of how these theories contribute to, and explain, what we know about public administration today. The third edition is fully revised and updated to reflect the latest developments and research in the field including more coverage of governments and governance, feminist theory, emotional labor theory, and grounded research methodology. Expanded chapter conclusions and a brand-new online supplement with sample comprehensive exam questions and summary tables make this an even more valuable resource for all public administration students.
Educational Administration-Frederick C. Lunenburg 2021-01-26 The bestselling Educational Administration: Concepts and Practices has been considered the standard for all educational administration textbooks for three decades. A thorough and comprehensive revision, the Seventh Edition continues to balance theory and research with practical application for prospective and practicing school administrators.
Public Administration in Perspective-David John Farmer 2015-01-30 Throughout its history, public administration has used a number of different perspectives for analyzing the discipline's theory and practice, and both mainstream and alternative lenses have produced valuable insights and prescriptions. At the same time, an individual way of looking at PA can be misleading. Alone, a solitary lens can miss critical aspects and often gives only part of the picture. Public Administration in Perspective has been specifically crafted to give new life to public administration theory and practice by helping readers view the discipline through a variety of perspectives. Designed for the capstone course in public administration programs, as well as a fresh approach for courses in PA theory and organizational theory, this unique book provides a culminating experience—bringing together what has been learned in previous MPA courses without simply rehashing old content. It offers a comprehensive guide to eleven major approaches to PA, and synthesizes them to deepen our understanding of the discipline. Each chapter in Part I describes the key features of the selected perspective—history, content, and proponents—and discusses the strengths and weaknesses related to PA theory and practice. Part II synthesizes the various perspectives, with specific implications for PA management and practice. Part III concludes with a complete overview, identifying ways in which readers can think more creatively and productively about PA, putting the perspectives themselves into perspective.
Democracy and Public Administration-Richard C Box 2015-03-12 The true measure of the successful practice of public service is its ability to remain faithful to the tenets of democratic society. This introductory text links the practice of public administration to the core concepts of American democracy. It covers the nuts and bolts of public administration in the context of "delivering democracy" in public service - providing what the public really wants as opposed to what self-serving bureaucracies may call for. Chapters in "Democracy and Public Administration" discuss the functional topics covered in other texts, but from the perspective of this democratic ideal. Each chapter is written by an expert in the area, and summarizes previous research in the area, presents the author's research and thought, and offers ways in which practitioners can apply the concepts discussed to their daily work.
Administrative and Management Theory-John B. Miner 1995 This book is about this saga, as reflected in the contributions of the early writers, the ideas that came forth in the middle years, and the management theory ultimately endorsed in the period of maturity. The selections presented here are intended to reflect the very best of what administrative and management theory has produced over the years. These are the key writings of the major contributors.
Occupational Therapy and Vocational Rehabilitation-Joanne Ross 2013-05-30 This book introduces the occupational therapist to the practice of vocational rehabilitation. As rehabilitation specialists, Occupational Therapists work in a range of diverse settings with clients who have a variety of physical, emotional and psychological conditions. Research has proven that there are many positive benefits from working to health and well-being. This book highlights the contribution, which can be made by occupational therapists in assisting disabled, ill or injured workers to access, remain in and return to work.
Handbook of Public Administration, Second Edition-W. Bartley Hildreth 1997-09-19 This bestselling reference examines all major areas in public administration from the enlightening perspectives of history and the five "great" concepts or theories framing each topic, including public budgeting, financial management, decision making, public law and regulation, and political economy. The American Reference Books Annual calls this " . . .stimulating and thought-provoking...thorough and inclusive...a valuable contribution,," and Canadian Public Administration said it is ".....impressive...an extremely useful reference tool... the writing and analysis and the scope of the coverage make the volume a good investment for both government and university libraries."
The Work of Managers-Stefan Tengblad 2012-02-16 "...this book advances the "practice perspective," using behaviour and activities of successful, experienced, and skilled managers as the primary data for theorizing good management."--Cover.
Scientism in Management Theory and Philosophy-Nnamdi Asika 2007
Management Principles-Pieter Johannes Smit 2007 Book & CD. To improve on an award-winning book poses a major challenge to its authors. The authors of this book took the challenge head-on by conducting a major research study to determine what exactly the outcomes are that managers at different levels must deliver in contemporary organisations in South Africa, and the rest of Africa. The findings of this study, which dealt with current and near-future management issues, as well as classical and contemporary thinking about management, were used as the blueprint for the updating of this book. After placing management in context, the authors deal with the knowledge, skills and dispositions required of managers to perform the management functions of planning, organising, leading and controlling in a volatile business world. Examples of how the functions are applied in practice are cited throughout the book. These examples refer mainly to South African organisations and situations that managers in South Africa, and Africa, have to deal with to create and sustain a competitive advantage for their organisations. The book endeavours to break down the silo effect of seeing the management functions as separate activities. This is done by continuously placing the management function at hand in a bigger context. This enables learners of management to assess the implications of management decisions on different people, processes, systems and so on that make up the organisation.
Administrative Behavior-Herbert A. Simon 2013-08
The New Public Governance-Stephen P. Osborne 2010-01-21 The New Public Governance? represents a comprehensive analysis of the state of the art of public management and examines, opens up and frames the debate in this important area.
People and Organizational Management in Construction-Shamil Naoum 2001 This work offers an extended dictionary of key management concepts for students and professionals alike. It helps the reader, through an applied approach to management, to search for the most appropriate ways of improving their organization's performance and effectiveness. With the aid of case studies drawn from the construction industry, this title discusses key management issues including management theory, strategy, organization structure and design, culture, leadership, power, work groups, motivation and personal management.
The Palgrave Handbook of Public Administration and Management in Europe-Edoardo Ongaro 2017-11-27 This Handbook offers a systematic review of state-of-the-art knowledge on public administration in Europe. Covering the theoretical, epistemological and practical aspects of the field, it focuses on how public administration operates and is studied in European countries. In sixty-three chapters, written by leading scholars, this Handbook considers the uniqueness of the European situation through an interdisciplinary and comparative lens, focusing on the administrative diversity which results from the multiplicity of countries, languages, schools of thought and streams of investigation across Europe. It addresses issues such as multi-level administration and governance, intensive cross country cooperation in administrative reform policy, and public accountability under different systems. It also considers the issue of welfare service delivery, at a time of major economic and societal challenges, as well as understudied emerging issues like Islamic Public Administration and the dynamics of public sector negotiations. With contributions from key experts in Public Administration and Public Management, this cutting edge Handbook offers a significant contribution to the field of comparative public administration, policy and management.
Studies in Administrative Theory-Robert L. Hefner 1980
Governance, Administration and Development- 1997-06-09
The Administrative State-Dwight Waldo 2017-09-04 This classic text, originally published in 1948, is a study of the public administration movement from the viewpoint of political theory and the history of ideas. It seeks to review and analyze the theoretical element in administrative writings and to present the development of the public administration movement as a chapter in the history of American political thought.The objectives of The Administrative State are to assist students of administration to view their subject in historical perspective and to appraise the theoretical content of their literature. It is also hoped that this book may assist students of American culture by illuminating an important development of the first half of the twentieth century. It thus should serve political scientists whose interests lie in the field of public administration or in the study of bureaucracy as a political issue; the public administrator interested in the philosophic background of his service; and the historian who seeks an understanding of major governmental developments.This study, now with a new introduction by public policy and administration scholar Hugh Miller, is based upon the various books, articles, pamphlets, reports, and records that make up the literature of public administration, and documents the political response to the modern world that Graham Wallas named the Great Society. It will be of lasting interest to students of political science, government, and American history.
Public Administration-Rumki Basu 1987-03-01
The Evolution of Management Thought-Daniel A. Wren 2017-11-30 The seventh edition of author Daniel Wren's and Arthur Bedeian's classic text provides a comprehensive understanding of the origin and development of ideas in management. This text traces the evolution of management thought from its earliest days to the present, by examining the backgrounds, ideas and influences of its major contributors. Every chapter in the seventh edition of The Evolution of Management Thought has been thoroughly reviewed and updated to convey an appreciation of the people and ideas underlying the development of management theory and practice. The new edition includes an Instructor's Manual and a PowerPoint package featuring 650 photographs, charts, and other visual materials. The authors' intent is to place various theories of management in their historical context, showing how they've changed over time. The text does this in a chronological framework, yet each part is designed as a separate and self-contained unit of study; substantial cross-referencing provides the opportunity for connecting earlier to later developments as a central unifying theme.
Public Administration: Concepts And Theories-Rumki Basu 1994
Politics and Administration-Frank J. Goodnow 1900
Vaccine Whistleblower-Kevin Barry 2015-08-20 A Firsthand Account from a CDC Insider on the Link between Vaccines and Autism Vaccine Whistleblower is a gripping account of four legally recorded phone conversations between Dr. Brian Hooker, a scientist investigating autism and vaccine research, and Dr. William Thompson, a senior scientist in the vaccine safety division at the Centers for Disease Control and Prevention (CDC). Thompson, who is still employed at the CDC under protection of the federal Whistleblower Protection Act, discloses a pattern of data manipulation, fraud, and corruption at the highest levels of the CDC, the federal agency in charge of protecting the health of Americans. Thompson states, "Senior people just do completely unethical, vile things and no one holds them accountable." This book nullifies the government's claims that "vaccines are safe and effective," and reveals that the government rigged research to cover up the link between vaccines and autism. Scientific truth and the health of American children have been compromised to protect the vaccine program and the pharmaceutical industry. The financial cost of the CDC's corruption is staggering. The human cost is incalculable. Vaccine Whistleblower provides context to the implications of Thompson's revelations and directs the reader to political action.
Public Policy-R K Sapru 2004
Understanding and Managing Public Organizations-Hal G. Rainey 2009-10-16

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